



Board of Education of the City of St. Louis
CAREER OPPORTUNITY

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| Position Title: | Coordinator, STL PLAN |
| Payroll/Personnel Type: | 12 Month |
| Job #: | 8960 |
| Reports to: | Deputy superintendent for Academics |
| Shift Length: | 8 Hours a Day |
| Union Eligibility: | Not Eligible |

Position Summary:

St. Louis Public Schools is seeking a Coordinator of the STL Plan to serve under the supervision of the Academic Office. The Coordinator of the STL Plan will be instrumental in guiding and mentoring Consultant Teachers in their delivery of peer coaching and evaluation. The Coordinator will ensure effective teaching strategies for students by providing support to Consultant Teachers to ensure higher classroom performance standards.

Essential Functions:

- Oversees and conducts new-teacher orientation
- Provides workshops for Consultant Teachers on current teaching procedures and classroom management techniques
- Develops specific goals and plans to prioritize, organize, and accomplish the work of the St. Louis PLAN
- Analyzes information and evaluates results to choose the best solution and solve problems
- Ensures collaboration between AFT Local 420 St. Louis and the St. Louis Public School District
- Recommends budget changes when necessary
- Facilitates the Internal Board of Review (IBOR) Meetings
- Observes work of Consultant Teachers in order to evaluate performance and to recommend changes that could strengthen teaching/mentoring skills
- Prepares various data driven reports to enhance the work performance of Consultant Teachers
- Delivers professional development to consultant teachers using methods proven effective through research and practice
- Functions effectively as a member of the Academic Team and as a team leader to work with consultant teachers, principals, and district staff
- Provides professional development for all staff in implementing appropriate interventions
- Keeps abreast of instructional best practices and interventions that are research-based
- Other duties as designated by supervisor

Knowledge, Skills, and Abilities:

- Apply principles of logical thinking to define problems, collect data, establish facts and draw valid conclusions
- Ability to interpret instructions furnished in written or oral form
- Ability to effectively work and interact with others
- Ability to take learning to practice in order to develop teacher capacity and student achievement
- Ability to differentiate and scaffold learning so all teachers and students are successful



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